

# Biology Department

## STUDENT RESEARCH FUNDING REQUEST

<b>NAME:</b>			<b>ID#:</b>		<b>Major:</b>	
<b>Senior?</b>		<b>Non-Senior?</b>		<b>Grad Term:</b>	<b>Research Adviser:</b>	
<i>Brief title of project:</i>						

**TOTAL PROJECT COST\*:**

\$

**Advisor Signature:** \_\_\_\_\_

*\* Total project cost is the money you need to successfully complete your independent project or thesis. This may or may not include general supplies, depending on the lab you're working in. Once your project's total budget has been approved by the Department Chair, regardless of funding source(s), the department will ensure you have sufficient funding, and you may begin spending.*

**Dept. Chair Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTES:** \_\_\_\_\_

1. Have your adviser sign this form approving your budget request
2. Submit your request to the Biology Department Chair.
3. Check **due dates** from the Biology website/[independent research](#).

Include each of the following with you application:

- ☐ Complete this form, with advisor's signature.
- ☐ Itemized budget—use the template below.
- ☐ Up to one-page project description.
- ☐ Up to one-page budget justification.

When do you expect to complete your research? term/year \_\_\_\_\_ Are you planning to do a thesis?

☐ Yes, in \_\_\_\_\_ (term)    ☐ No    ☐ Unsure

**\*Seniors must apply for full funding from the [URO's Senior Research Project Supplement](#).**

Deadlines for applications **up to \$1200: are listed on the website**. Applications for up to \$350 are accepted throughout the academic year. The *Department will consider funding amounts not covered by SRPS*.

In the table below, list all funding that you have already received (faculty grants and other sources) and any funding you are requesting from SRPS and the Department.

Funding Sources	Funding Sources	Awarded
SRPS, Seniors only (Request full project cost from	\$	
Faculty Research Grant	\$	
Other (Explain)	\$	
<b>Amount requested from Department/Program:</b>	\$	
<i>From the total cost, deduct grant funding and awarded or planned funds from SRPS</i>		
<b>TOTAL COST OF PROJECT (all funding sources)</b>	\$	

## ITEMIZED BUDGET

[illegible]

*Add additional pages as needed.*

**TOTAL COST OF PROJECT** (should be the same as cover page):